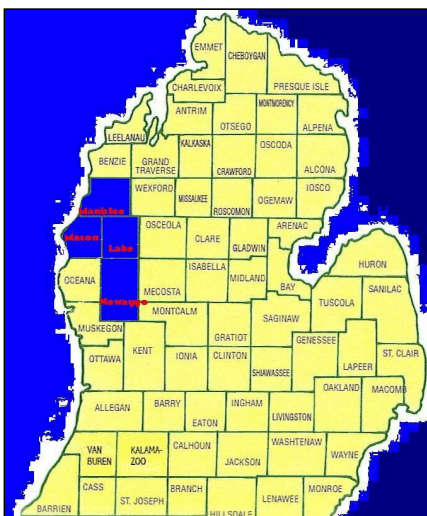
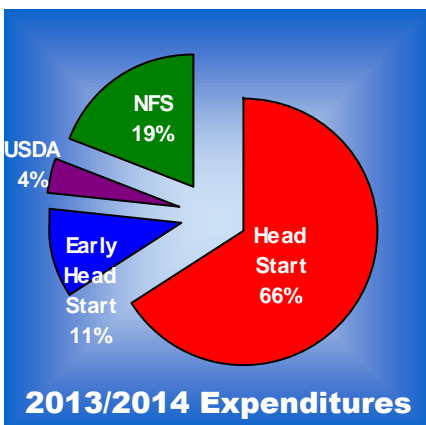
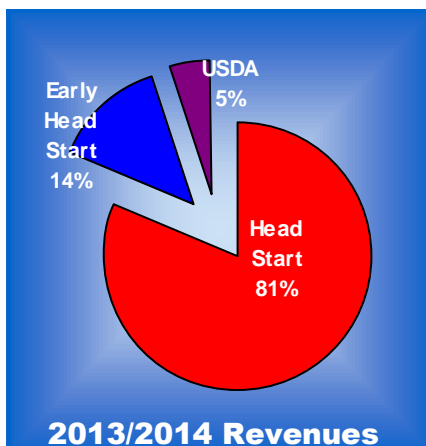




Head Start / Early Head Start Annual Report 2013-2014



Fiscal Year
November 1, 2013 - October 31, 2014



FUNDING & BUDGETS

Revenues

Head Start	\$2,826,064
Early Head Start	\$471,810
USDA **	\$177,704
Total Revenues	\$3,475,578

Expenditures

Head Start	\$2,826,064
Early Head Start	\$471,810
USDA	\$177,704
Total Expenditures	\$3,475,578
Local NFS**	\$820,845



ENROLLMENT

Total # of Families Served

Program	Served 13/14
Head Start	415
Early Head Start	59
Program Wide	474

Total # of Children Served

Program	Funded Enrollment	Served 13/14
Head Start	376	461
EHS	46	80*
Program Wide	422	541

*75 children, 4 pregnant women

Average Monthly Enrollment

Program	Funded Enrollment	Average Enrollment
Head Start	376	100%
Early Head Start	46	100%
Program Wide	422	100%





Percentage of Eligible Children Served

Program	Applications Received	Eligible Children Served	Percentage
Head Start	477	461	97%
Early Head Start	85	75 children 5 pregnant women	94%
Program Wide	562	541	96%

Medical and Dental Exams

	Head Start	Early Head Start	Total	Percentage of Enrolled
Dental	441	70	511	94%
Physical	448	68 children 5 pregnant women	521	96%

PARENT INVOLVEMENT ACTIVITIES

FiveCAP, Inc. recognizes that establishing a positive relationship with parents is essential to the overall development and education of their children. Head Start / Early Head Start staff use a variety of methods to support and encourage parent involvement.

To reinforce the concept that parents are their child’s primary teacher, home visits and parent meetings are offered for Head Start parents. Once a week, Early Head Start staff meet with parents bringing structured and informal activities for the parent and child. Early Head Start parents are also encouraged to participate in socializations twice a month which include parent education and age appropriate parent-child activities. Parent/Teacher Conferences for Head Start parents may be scheduled as desired to discuss their child’s progress and to gather ideas which can be utilized to further enhance their child’s development. Father involvement is a focus and is tracked. Special efforts to outreach and support father involvement is a program goal.

Parent involvement is also supported through the many volunteer opportunities that are available at FiveCAP, Inc. Early Head Start / Head Start parents are provided opportunities to volunteer in the classroom, county offices, commodities distribution and by attending monthly field trips. Through participation in the Policy Council, Health Advisory Council, as well as, the Grant planning process parents are able to gain valuable leadership skills, as well as, to provide input into Head Start policies, activities and procedures.

To recognize those parents who have given of their time throughout the year and to celebrate their success, a Parent Volunteer Honors Banquet is held annually.



CURRICULUM AND KINDERGARTEN READINESS

In an effort to prepare children for Kindergarten, FiveCAP, Inc. uses a locally designed, research-based thematic curriculum. The Head Start Curriculum helps teachers plan and implement a developmentally appropriate program that promotes children’s social-emotional development and learning in the core areas of literacy, mathematics, science and social studies. FiveCAP, Inc. integrates curriculum with high quality assessments, professional development and resources to create a well-rounded program that addresses the unique needs of early childhood professionals, children and their families.

The Head Start Curriculum has been aligned with the Head Start Early Learning Framework and the MI Early Childhood Standards of Quality.

The Head Start Work Sampling System is used to assess children in the core areas three (3) times a year. This assessment tool is embedded in the Curriculum and works hand and hand with the Head Start Curriculum to ensure child success. Head Start Child Outcomes determine the accomplishment of age appropriate milestones in cognitive, language, emotional, social and motor skills.



ANNUAL KINDERGARTEN TEACHER SCHOOL READINESS SURVEY RESULTS

FiveCAP sent out a survey in February/March 2014 to all sixteen (16) school districts Superintendents and Kindergarten Teachers asking for what a child must know to be considered school ready when entering Kindergarten. Forty-one (41) Teachers in fourteen (14) school districts responded. See results below:

Abilities:	Very Important	Somewhat Important	Least Important
Perform basic self-help/self-care tasks.	41 (100%)	0	0
Controls impulses and self-regulates.	40 (98%)	1 (2%)	0
Appropriately expresses needs and wants verbally in primary language.	40 (98%)	1 (2%)	0
Works and plays cooperatively with peers.	39 (95%)	2 (5%)	0
Follows one- to two-step directions.	38 (93%)	3 (7%)	0
Follow simple classroom rules and routines.	37 (90%)	4 (10%)	0
Relates appropriately to adults other than parent/primary caregiver.	35 (85%)	6 (15%)	0
Demonstrates age-appropriate independence in a range of activities, routines & tasks.	33 (80%)	8 (20%)	0
Identifies at least ten (10) letters of the alphabet, especially those in their own name.	33 (80%)	7 (17%)	1 (3%)
Use of small manipulatives such as crayons, paintbrush, buttons, and zippers.	30 (73%)	11 (17%)	0
Participates successfully in circle time.	30 (73%)	9 (22%)	2 (5%)
Uses eye-hand coordination to perform tasks.	26 (63%)	15 (37%)	0
Moves with balance and control.	23 (56%)	16 (39%)	2 (5%)
Recognizes and names common shapes.	23 (56%)	14 (34%)	4 (10%)
Recognizes eight primary colors.	22 (54%)	16 (39%)	3 (7%)
Shows awareness of the environment.	21 (51%)	19 (46%)	1 (3%)
Shows eagerness and curiosity as a learner.	19 (46%)	21 (51%)	1 (3%)
Uses letter-like shapes, symbols, and letters to convey meaning.	18 (44%)	22 (54%)	1 (2%)
Uses dialogue, actions and objects to tell a story or explain thoughts and feelings about self or a character.	18 (44%)	20 (49%)	3 (7%)
Uses senses to observe and explore classroom materials and natural phenomena.	18 (44%)	17 (41%)	6 (15%)
Associates sounds with written words.	14 (34%)	25 (61%)	2 (5%)
Orders, compares and describes objects according to size, length, height, and weight.	11 (27%)	23 (56%)	7 (17%)
Begins to be aware of technology and how it affects their lives.	8 (20%)	15 (37%)	18 (44%)

■ = Physical Dev/Health
 ■ = Social and Emotional
 ■ = Approaches to Learning
■ = Language and Literacy
 ■ = Cognitive and General Knowledge

LINGUISTIC - HS/EHS PY 2013/2014

Number of children whose primary language is English: 515
 Number of children whose primary language is Spanish: 26

MOST RECENT FEDERAL MONITORING REVIEW

In April 2012, the Administration for Children and Families (ACF) conducted an on-site monitoring review of the FiveCAP, Inc. Head Start and Early Head Start programs. "Based on the information gathered during the review, it was determined that your Head Start and Early Head Start programs are in compliance with all applicable Head Start Program Performance Standards, laws, regulations, and policy requirements. Accordingly, no corrective action is required at this time."

June 2014, received Head Start 5-Year Redesignation for July 1, 2014 through June 30, 2019.

AUDITS

FiveCAP, Inc. FY 2012/2013 Financial Statements and Audit are available upon request. On April 4, 2014, FiveCAP received federal notification of acceptance of the FY 2013 Audit.



FIVECAP, INC. HEAD START CENTERS

Bitely Head Start Center

10697 N. Bingham, PO Box 83
Bitely, MI 49309
Ph/fax: (231) 745-7841

Southern Newaygo FiveCAP Head Start Center

9815 S. Mason Drive
Grant, MI 49327
Ph: (231) 834-9472 Fax: (231) 834-1850

Hesperia Area Child Development Center

M-20 5210 One Mile Road
Fremont, MI 49412
Mailing: PO Box 284, White Cloud 49349
Ph/Fax: (231) 924-9719

Robert F. Williams

Community & Family Service Center

2448 W. 44th Street, PO Box 387
Baldwin, MI 49304
Ph: (231) 745-6254 Fax: (231) 745-4387

Manistee Child Development Center

265 First Street
Manistee, MI 49660
Ph/Fax: (231) 723-2231

Northern Manistee Child Development Center

8850 N. Highbridge Road
Kaleva, MI 49645
Ph/Fax: (231) 362-2444

Ludington Area FiveCAP Head Start Center

1115 S. Madison
Ludington, MI 49431
Ph/Fax: (231) 845-0041

Fountain Child Development Center

3876 East Main, PO Box 54
Fountain, MI 49410
Ph/Fax: (231) 462-3961

EARLY HEAD START

Mason County:

Mason County FiveCAP Office
(231) 757-3785 - Scottville

Manistee County:

Manistee County FiveCAP Office
(231) 723-8327 - Manistee

Lake County:

Lake County FiveCAP Office
(231) 745-4617 - Baldwin

Newaygo County:

Newaygo County FiveCAP Office
(231) 689-6688 - White Cloud

