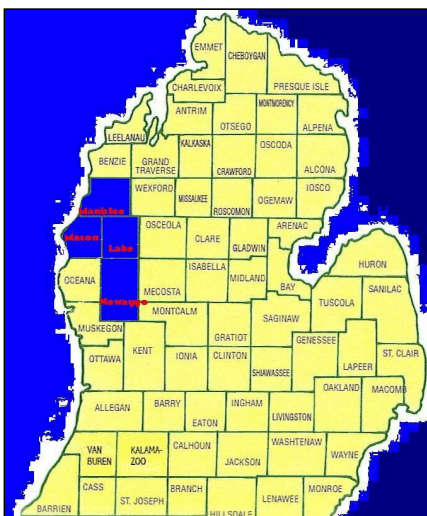
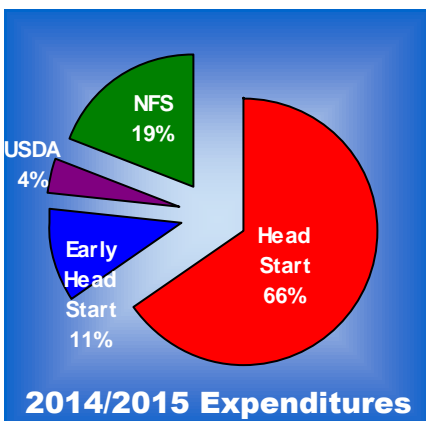
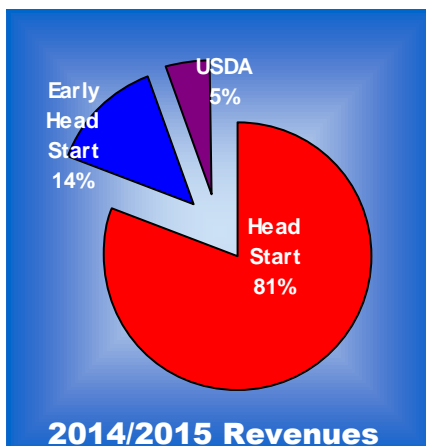




# Head Start / Early Head Start Annual Report 2014-2015



Fiscal Year  
November 1, 2014 - October 31, 2015



## FUNDING & BUDGETS

### Revenues

Head Start	\$2,732,832
Early Head Start	\$471,810
USDA **	\$174,024
<b>Total Revenues</b>	<b>\$3,378,666</b>

### Expenditures

Head Start	\$2,732,832
Early Head Start	\$471,810
USDA	\$174,024
<b>Total Expenditures</b>	<b>\$3,378,666</b>
Local NFS**	\$801,161



## ENROLLMENT

### Total # of Families Served

Program	Served 14/15
Head Start	430
Early Head Start	47
<b>Program Wide</b>	<b>477</b>

### Total # of Children Served

Program	Funded Enrollment	Served 14/15
Head Start	376	470
EHS	46	69*
<b>Program Wide</b>	<b>422</b>	<b>539</b>

\*61 children, 8 pregnant women

### Average Monthly Enrollment

Program	Funded Enrollment	Average Enrollment
Head Start	376	100%
Early Head Start	46	100%
<b>Program Wide</b>	<b>422</b>	<b>100%</b>





**Percentage of Eligible Children Served**

Program	Applications Received	Eligible Children Served	Percentage
Head Start	493	470	95%
Early Head Start	77	61 children 8 pregnant women	90%
Program Wide	570	539	95%

**Medical and Dental Exams**

	Head Start	Early Head Start	Total	Percentage of Enrolled
Dental	445	63	508	94%
Physical	450	61 children 8 pregnant women	519	96%

**PARENT INVOLVEMENT ACTIVITIES**

FiveCAP, Inc. recognizes that establishing a positive relationship with parents is essential to the overall development and education of their children. Head Start / Early Head Start staff use a variety of methods to support and encourage parent involvement.

To reinforce the concept that parents are their child’s primary teacher, home visits and parent meetings are offered for Head Start parents. Once a week, Early Head Start staff meet with parents bringing structured and informal activities for the parent and child. Early Head Start parents are also encouraged to participate in socializations twice a month which include parent education and age appropriate parent-child activities. Parent/Teacher Conferences for Head Start parents may be scheduled as desired to discuss their child’s progress and to gather ideas which can be utilized to further enhance their child’s development. Father involvement is a focus and is tracked. Special efforts to outreach and support father involvement is a program goal.

Parent involvement is also supported through the many volunteer opportunities that are available at FiveCAP, Inc. Early Head Start / Head Start parents are provided opportunities to volunteer in the classroom, county offices, commodities distribution and by attending monthly field trips. Through participation in the Policy Council, Health Advisory Council, as well as, the Grant planning process parents are able to gain valuable leadership skills, as well as, to provide input into Head Start policies, activities and procedures.

To recognize those parents who have given of their time throughout the year and to celebrate their success, a Parent Volunteer Honors Banquet is held annually.



**CURRICULUM AND KINDERGARTEN READINESS**

In an effort to prepare children for Kindergarten, FiveCAP, Inc. uses a locally designed, research-based thematic curriculum. The Head Start Curriculum helps teachers plan and implement a developmentally appropriate program that promotes children’s social-emotional development and learning in the core areas of literacy, mathematics, science and social studies. FiveCAP, Inc. integrates curriculum with high quality assessments, professional development and resources to create a well-rounded program that addresses the unique needs of early childhood professionals, children and their families.

The Head Start Curriculum has been aligned with the Head Start Early Learning Framework and the MI Early Childhood Standards of Quality.

The Head Start Work Sampling System is used to assess children in the core areas three (3) times a year. This assessment tool is embedded in the Curriculum and works hand and hand with the Head Start Curriculum to ensure child success. Head Start Child Outcomes determine the accomplishment of age appropriate milestones in cognitive, language, emotional, social and motor skills.



## ANNUAL KINDERGARTEN TEACHER SCHOOL READINESS SURVEY RESULTS

FiveCAP sent out a survey in February/March 2015 to fifteen (15) school districts Superintendents and Kindergarten Teachers asking for what a child must know to be considered school ready when entering Kindergarten. Forty-nine (49) Teachers in fifteen (15) school districts responded. See results below:

Abilities:	Very Important	Somewhat Important	Least Important
Controls impulses and self-regulates.	49 (100%)	-	-
Follow simple classroom rules and routines.	49 (100%)	-	-
Works and plays cooperatively with peers.	46 (94%)	3 (6%)	-
Follows one- to two-step directions.	45 (92%)	4 (8%)	-
Appropriately expresses needs and wants verbally in primary language.	45 (92%)	4 (8%)	-
Demonstrates age-appropriate independence in a range of activities, routines & tasks.	42 (86%)	7 (14%)	-
Identifies at least ten (10) letters of the alphabet, especially those in their own name.	42 (86%)	7 (14%)	-
Relates appropriately to adults other than parent/primary caregiver.	42 (86%)	6 (12%)	1 (2%)
Perform basic self-help/self-care tasks.	39 (80%)	10 (20%)	-
Use of small manipulatives such as crayons, paintbrush, buttons, and zippers.	34 (69%)	13 (27%)	2 (4%)
Participates successfully in circle time.	33 (67%)	16 (33%)	-
Recognizes and names common shapes.	30 (61%)	15 (31%)	4 (8%)
Shows awareness of the environment.	27 (55%)	22 (45%)	-
Uses eye-hand coordination to perform tasks.	27 (55%)	20 (41%)	2 (4%)
Recognizes eight primary colors.	27 (55%)	10 (20%)	12 (25%)
Uses letter-like shapes, symbols, and letters to convey meaning.	26 (53%)	21 (43%)	2 (4%)
Shows eagerness and curiosity as a learner.	26 (53%)	20 (41%)	3 (6%)
Associates sounds with written words.	22 (45%)	25 (51%)	2 (4%)
Uses senses to observe and explore classroom materials and natural phenomena.	21 (43%)	24 (49%)	4 (8%)
Uses dialogue, actions and objects to tell a story or explain thoughts and feelings about self or a character.	18 (37%)	27 (55%)	4 (8%)
Moves with balance and control.	16 (33%)	31 (63%)	2 (4%)
Orders, compares and describes objects according to size, length, height, and weight.	13 (27%)	32 (65%)	4 (8%)
Begins to be aware of technology and how it affects their lives.	12 (24.5%)	25 (51%)	12 (24.5%)

■ = Physical Dev/Health   
 ■ = Social and Emotional   
 ■ = Approaches to Learning  
■ = Language and Literacy   
 ■ = Cognitive and General Knowledge

### LINGUISTIC - HS/EHS PY 2014/2015

Number of children whose primary language is English: 514

Number of children whose primary language is Spanish: 25

## **MOST RECENT FEDERAL MONITORING REVIEW**

In April 2012, the Administration for Children and Families (ACF) conducted an on-site monitoring review of the FiveCAP, Inc. Head Start and Early Head Start programs. "Based on the information gathered during the review, it was determined that your Head Start and Early Head Start programs are in compliance with all applicable Head Start Program Performance Standards, laws, regulations, and policy requirements. Accordingly, no corrective action is required at this time."

**June 2014, received Head Start 5-Year Redesignation for July 1, 2014 through June 30, 2019.**

## **AUDITS**

FiveCAP, Inc. FY 2013/2014 Financial Statements and Audit are available upon request. On July 2, 2015, FiveCAP received federal notification of acceptance of the FY 2014 Audit.



## **FIVECAP, INC. HEAD START CENTERS**

### **Bitely Head Start Center** *(closed for PY 2015/2016)*

10697 N. Bingham, PO Box 83  
Bitely, MI 49309  
Ph/fax: (231) 745-7841

### **Southern Newaygo FiveCAP Head Start Center**

9815 S. Mason Drive  
Grant, MI 49327  
Ph: (231) 834-9472 Fax: (231) 834-1850

### **Hesperia Area Child Development Center**

M-20 5210 One Mile Road  
Fremont, MI 49412  
*Mailing: PO Box 284, White Cloud 49349*  
Ph/Fax: (231) 924-9719

### **Robert F. Williams**

#### **Community & Family Service Center**

2448 W. 44<sup>th</sup> Street, PO Box 387  
Baldwin, MI 49304  
Ph: (231) 745-6254 Fax: (231) 745-4387

### **Manistee Child Development Center**

265 First Street  
Manistee, MI 49660  
Ph/Fax: (231) 723-2231

### **Northern Manistee Child Development Center**

8850 N. Highbridge Road  
Kaleva, MI 49645  
Ph/Fax: (231) 362-2444

### **Ludington Area FiveCAP Head Start Center**

1115 S. Madison  
Ludington, MI 49431  
Ph/Fax: (231) 845-0041

### **Fountain Child Development Center**

3876 East Main, PO Box 54  
Fountain, MI 49410  
Ph/Fax: (231) 462-3961

## **EARLY HEAD START**

Mason County:

Mason County FiveCAP Office  
(231) 757-3785 - Scottville

Manistee County:

Manistee County FiveCAP Office  
(231) 723-8327 - Manistee

Lake County:

Lake County FiveCAP Office  
(231) 745-4617 - Baldwin

Newaygo County:

Newaygo County FiveCAP Office  
(231) 689-6688 - White Cloud

