



Head Start / Early Head Start Annual Report 2017-2018



Fiscal Year
November 1, 2017 - October 31, 2018

FUNDING & BUDGETS

REVENUES:

Head Start	\$3,139,194
Early Head Start (HB)	\$497,094
*Early Head Start (CB)	Start up \$259,852 Program \$1,518,743
USDA	\$194,964
Total Revenues	\$5,609,847

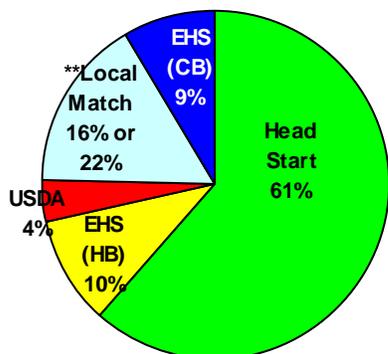
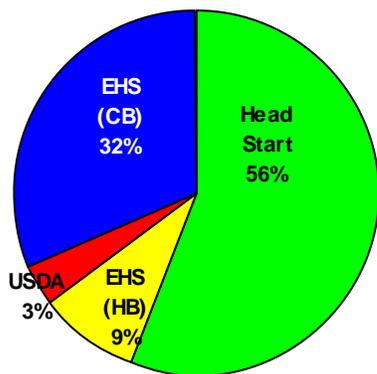
EXPENDITURES:

Head Start	\$3,004,270
Early Head Start (HB)	\$497,094
*Early Head Start (CB)	Start up \$259,852 Program \$163,883
USDA	\$194,964
**Local Match	\$784,072
Total Expenditures:	\$4,904,135



***EHS (CB) is a separate grant and funding cycle; with start-up funding. FY 3/31/17-8/31/18. Program not operational.**

****Local match not required for EHS (CB) start-up. 16% overall. HS/EHS GRANT match requirement met and exceeded with 22%.**



ENROLLMENT

	Funded Enrollment	Total Families served	Total Children served	Average Enrollment
Head Start	356	395	446	100%
Early Head Start (HB)	46	62	80 children 10 pregnant women	100%
Early Head Start (CB)	56	Not operational	Not operational	Not operational
Program Wide	458	457	536	100%



Percentage of Eligible Children Served

Program	Applications Received	Eligible Children Served	Percentage
Head Start	474	446	94%
Early Head Start (HB)	104	80 children 10 pregnant women	87%
Program Wide	578	536	93%

Medical and Dental Exams

	Head Start	Early Head Start
Dental	426 (95.5%)	80 children (100%) 10 pregnant women
Physical	446 (100%)	80 children (100%) 10 pregnant women



Above: Dental health starts early! Family Health Care providing dental exam services at a FiveCAP Head Start Center.

PARENT INVOLVEMENT ACTIVITIES

Head Start recognizes that a positive relationship with parents is essential to the overall development and education of their children. Head Start / Early Head Start staff use a variety of methods to support and encourage parent involvement.

To reinforce the concept that parents are their child's primary teacher, home visits and parent meetings are offered for Head Start parents. Once a week, Early Head Start (home-based program) staff meet with parents bringing structured and informal activities for the parent and child. Early Head Start parents are also encouraged to participate in socializations twice a month which include parent education and age appropriate parent-child activities. Parent/Teacher Conferences for Head Start parents may be scheduled as desired to discuss their child's progress and to gather ideas which can be utilized to further enhance their child's development. Father involvement is a focus and is tracked. Special efforts to outreach and support father involvement is a program goal.

Parent involvement is also supported through the many volunteer opportunities that are available at FiveCAP, Inc. Early Head Start / Head Start parents are provided opportunities to volunteer in the classroom, county offices, commodities distribution and by attending monthly field trips. Through participation in the Policy Council, Health Advisory Council, as well as, the Grant planning process parents are able to gain valuable leadership skills, as well as, to provide input into Head Start policies, activities and procedures.

To recognize those parents who have given of their time throughout the year and to celebrate their success, a Parent Volunteer Honors Banquet is held annually.

CURRICULUM AND KINDERGARTEN READINESS

In an effort to prepare children for Kindergarten, FiveCAP, Inc. uses a locally designed, research-based thematic curriculum. The Head Start Curriculum helps teachers plan and implement a developmentally appropriate program that promotes children's social-emotional development and learning in the core areas of literacy, mathematics, science and social studies. FiveCAP, Inc. integrates curriculum with high quality assessments, professional development and resources to create a well-rounded program that addresses the unique needs of early childhood professionals, children and their families.



The Head Start Curriculum has been aligned with the Head Start Early Learning Framework and the MI Early Childhood Standards of Quality.

The Head Start Work Sampling System is used to assess children in the core areas three (3) times a year. This assessment tool is embedded in the Curriculum and works hand and hand with the Head Start Curriculum to ensure child success. Head Start Child Outcomes determine the accomplishment of age appropriate milestones in cognitive, language, emotional, social and motor skills.

ANNUAL KINDERGARTEN TEACHER SCHOOL READINESS SURVEY RESULTS

FiveCAP sent out a survey in February/March 2018 to fourteen (14) school districts Superintendents and Kindergarten Teachers asking for what a child must know to be considered school ready when entering Kindergarten. Thirty-three (33) Teachers in all fourteen (14) school districts responded. See results below:

Abilities:	Very Important	Somewhat Important	Least Important
Follows one- to two-step directions.	32 (97%)	1 (3%)	0
Appropriately expresses needs and wants verbally in primary language.	32 (97%)	1 (3%)	0
Follow simple classroom rules and routines.	31 (94%)	1 (3%)	1 (3%)
Controls impulses and self-regulates.	30 (91%)	3 (9%)	0
Works and plays cooperatively with peers.	30 (91%)	3 (9%)	0
Demonstrates age-appropriate independence in a range of activities, routines & tasks.	30 (91%)	3 (9%)	0
Perform basic self-help/self-care tasks.	30 (91%)	3 (9%)	0
Relates appropriately to adults other than parent/primary caregiver.	28 (85%)	5 (15%)	0
Identifies at least ten (10) letters of the alphabet, especially those in their own name.	27 (82%)	4 (12%)	2 (6%)
Use of small manipulatives such as crayons, paintbrush, buttons, and zippers.	26 (79%)	7 (21%)	0
Participates successfully in circle time.	25 (76%)	8 (24%)	0
Shows awareness of the environment.	22 (67%)	9 (27%)	2 (6%)
Uses letter-like shapes, symbols, and letters to convey meaning.	20 (61%)	10 (30%)	3 (9%)
Shows eagerness and curiosity as a learner.	20 (61%)	12 (36%)	1 (3%)
Uses eye-hand coordination to perform tasks.	19 (58%)	14 (42%)	0
Associates sounds with written words.	18 (55%)	13 (39%)	2 (6%)
Recognizes eight primary colors.	16 (48%)	15 (45%)	2 (6%)
Recognizes and names common shapes.	15 (45%)	15 (45%)	3 (9%)
Uses senses to observe and explore classroom materials and natural phenomena.	15 (45%)	15 (45%)	3 (9%)
Moves with balance and control.	15 (45%)	17 (52%)	1 (3%)
Uses dialogue, actions and objects to tell a story or explain thoughts and feelings about self or a character.	13 (39%)	20 (61%)	0
Begins to be aware of technology and how it affects their lives.	10 (30%)	14 (42%)	9 (%)
Orders, compares and describes objects according to size, length, height, and weight.	8 (24%)	20 (61%)	5 (15%)

= Physical Dev/Health
 = Social and Emotional
 = Approaches to Learning
 = Language and Literacy
 = Cognitive and General Knowledge

LINGUISTIC – HS and EHS PY 2017/2018

Number of children whose primary language is English: 522
 Number of children whose primary language is Spanish: 14



MOST RECENT FEDERAL MONITORING REVIEW

The last federal monitorings were conducted in FY 2015/2016. Three of five anticipated federal Aligned Monitorings were conducted in Health & Safety, CLASS, and Comprehensive Services/School Readiness. Results were no findings and no corrective actions. The program is in good standing and no monitorings were conducted in 2016/2017 or 2017/2018.

AUDITS

FiveCAP, Inc. FY 2016/2017 Financial Statements and Audit are available upon request. FiveCAP received federal notification of acceptance of the FY 2017 Audit.

WHAT'S NEW IN 2018!!

Early Head Start Expansion (Center-Based) Centers Underway: Facilities in Baldwin and White Cloud are soon to be ready and licensed to be operational in **early/mid 2019**, with Early Head Start centers in Scottville and Manistee to follow pending construction completion. Center hours will be Mon. thru Thurs., 8am-4pm, for infants/toddlers ages 0-3 of eligible parents that are working or in school. Recruitment and enrollment for the new Early Head Start program is in process.

New Mason County Early Head Start Center in Scottville.



FIVECAP, INC. HEAD START CENTERS

Southern Newaygo FiveCAP Head Start Center

9815 S. Mason Drive, Grant, MI 49327
Ph: (231) 834-9472 Fax: (231) 834-1850

Hesperia Area Child Development Center

M-20 5210 One Mile Road, Fremont, MI 49412
Mailing: PO Box 284, White Cloud 49349
Ph/Fax: (231) 924-9719

Robert F. Williams

Community & Family Service Center

2448 W. 44th Street, PO Box 387, Baldwin, MI 49304
Ph: (231) 745-6254 Fax: (231) 745-4387

Manistee Child Development Center

265 First Street, Manistee, MI 49660
Ph/Fax: (231) 723-2231

Northern Manistee Child Development Center

8850 N. Highbridge Road, Kaleva, MI 49645
Ph/Fax: (231) 362-2444

Ludington Area FiveCAP Head Start Center

1115 S. Madison, Ludington, MI 49431
Ph/Fax: (231) 845-0041

Fountain Child Development Center

3876 East Main, PO Box 54, Fountain, MI 49410
Ph/Fax: (231) 462-3961

EARLY HEAD START (home-based)

Mason County:

Mason Co. FiveCAP Office
(231) 757-3785 – Scottville

Manistee County:

Manistee Co. FiveCAP Office
(231) 723-8327 – Manistee

Lake County:

Lake Co. FiveCAP Office
(231) 745-4617 – Baldwin

Newaygo County:

Newaygo Co. FiveCAP Office
(231) 689-6688 – White Cloud

