



Head Start / Early Head Start Annual Report 2018-2019

Fiscal Year
November 1, 2018 - October 31, 2019



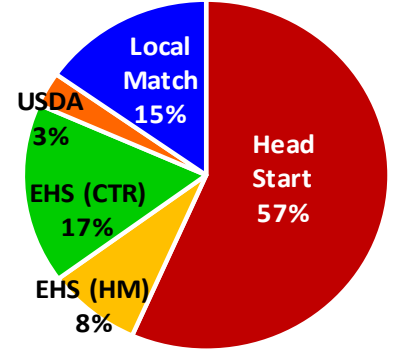
**EHS (Center-based) is a separate grant and funding cycle; FY 9/1/18-8/31/19. Program not yet operational.*

Local match requirement waived for EHS (Center-based). **FY 18/19 Head Start and EHS (Home-based) local match requirement met and exceeded by 17.16%.

FUNDING & BUDGETS

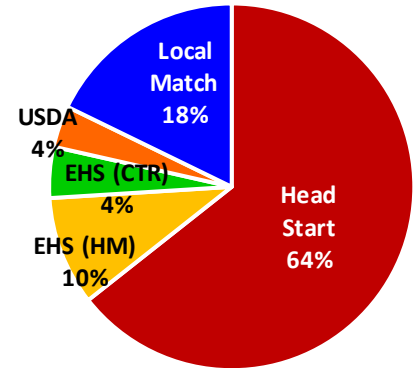
REVENUES:

Head Start	\$3,441,610
Early Head Start (Home)	\$505,691
*Early Head Start (Center)	\$1,013,460
USDA	\$191,152
**Local Match (In-Kind)	\$926,826
Total Revenues	\$6,078,799



EXPENDITURES:

Head Start	\$3,350,886
Early Head Start (Home)	\$500,773
*Early Head Start (Center)	\$234,018
USDA	\$191,152
**Local Match (In-Kind)	\$926,826
Total Expenditures:	\$5,202,870



ENROLLMENT:

	Funded Enrollment	Total Families served 18/19	Total Children served 18/19	Average Enrollment
Head Start	335	377	421	100%
Early Head Start (Home)	46	58	64 children 5 pregnant women	100%
Early Head Start (Center)	56	<i>Not operational</i>	<i>Not operational</i>	<i>Not operational</i>
Program Wide	437	435	490	100%



Percentage of Eligible Children Served

Program	Applications Received	Eligible Children Served	Percentage
Head Start	455	421	92%
Early Head Start (Home)	92	64 children 5 pregnant women	75%
Program Wide	547	490	89%

Medical and Dental Exams

	Head Start	Early Head Start (Home)
Dental	354 (84%)	64 children (100%) 5 pregnant women
Physical	417 (99%)	64 children (100%) 5 pregnant women



Pictured: Head Start children at the Robert F. Williams Center enjoying an outdoor activity on a warm Spring day.

PARENT INVOLVEMENT ACTIVITIES

Head Start recognizes that a positive relationship with parents is essential to the overall development and education of their children. Head Start / Early Head Start staff use a variety of methods to support and encourage parent involvement.

To reinforce the concept that parents are their child’s primary teacher, home visits and parent meetings are offered for Head Start parents. Once a week, Early Head Start (home-based program) staff meet with parents bringing structured and informal activities for the parent and child. Early Head Start parents are also encouraged to participate in socializations twice a month which include parent education and age appropriate parent-child activities. Parent/Teacher Conferences for Head Start parents may be scheduled as desired to discuss their child’s progress and to gather ideas which can be utilized to further enhance their child’s development. Father involvement is a focus and is tracked. Special efforts to outreach and support father involvement is a program goal.

Parent involvement is also supported through the many volunteer opportunities that are available at FiveCAP, Inc. Early Head Start / Head Start parents are provided opportunities to volunteer in the classroom, county offices, commodities distribution and by attending monthly field trips. Through participation in the Policy Council, Health Advisory Council, as well as, the Grant planning process parents are able to gain valuable leadership skills, as well as, to provide input into Head Start policies, activities and procedures.

To recognize those parents who have given of their time throughout the year and to celebrate their success, a Parent Volunteer Honors Banquet is held annually.

CURRICULUM AND KINDERGARTEN READINESS



In an effort to prepare children for Kindergarten, FiveCAP uses a locally designed, research-based thematic curriculum. The Head Start Curriculum helps teachers plan and implement a developmentally appropriate program that promotes children’s social-emotional development and learning in the core areas of literacy, mathematics, science and social studies. FiveCAP integrates curriculum with high quality assessments, professional development and resources to create a well-rounded program that addresses the unique needs of early childhood professionals, children and their families.

The Head Start Curriculum has been aligned with the Head Start Early Learning Framework and the MI Early Childhood Standards of Quality.

The Head Start Work Sampling System is used to assess children in the core areas three (3) times a year. This assessment tool is embedded in the Curriculum and works hand and hand with the Head Start Curriculum to ensure child success. Head Start Child Outcomes determine the accomplishment of age appropriate milestones in cognitive, language, emotional, social and motor skills.



ANNUAL KINDERGARTEN TEACHER SCHOOL READINESS SURVEY RESULTS

FiveCAP sent out a survey in March 2019 to Principals and Kindergarten Teachers in the sixteen (16) elementary schools in the four-county service area. The survey asked Kindergarten Teachers to rank in importance what they feel a child must know to be considered school ready when entering Kindergarten. Forty-one (41) Kindergarten Teachers responded. See results below:

Abilities:	Very Important	Somewhat Important	Least Important
Follow simple classroom rules and routines.	41 (100%)	0	0
Controls impulses and self-regulates.	41 (100%)	0	0
Perform basic self-help/self-care tasks.	41 (100%)	0	0
Follows one- to two-step directions.	40 (98%)	1 (2%)	0
Relates appropriately to adults other than parent/primary caregiver.	39 (95%)	2 (5%)	0
Demonstrates age-appropriate independence in a range of activities, routines & tasks.	38 (93%)	3 (7%)	0
Appropriately expresses needs and wants verbally in primary language.	35 (85%)	6 (15%)	0
Participates successfully in circle time.	35 (85%)	6 (15%)	0
Identifies at least ten (10) letters of the alphabet, especially those in their own name.	32 (78%)	9 (22%)	0
Works and plays cooperatively with peers.	31 (76%)	10 (24%)	0
Uses eye-hand coordination to perform tasks.	26 (63%)	15 (37%)	0
Shows awareness of the environment.	25 (61%)	16 (39%)	0
Use of small manipulatives such as crayons, paintbrush, buttons, and zippers.	24 (59%)	17 (41%)	0
Shows eagerness and curiosity as a learner.	19 (46.5%)	19 (46.5%)	3 (7%)
Uses letter-like shapes, symbols, and letters to convey meaning.	18 (44%)	18 (44%)	5 (12%)
Recognizes and names common shapes.	17 (41%)	24 (59%)	0
Uses senses to observe and explore classroom materials and natural phenomena.	17 (41%)	23 (57%)	1 (2%)
Recognizes eight primary colors.	16 (39%)	25 (61%)	0
Moves with balance and control.	15 (37%)	26 (63%)	0
Associates sounds with written words.	13 (32%)	28 (68%)	0
Uses dialogue, actions and objects to tell a story or explain thoughts and feelings about self or a character.	13 (32%)	22 (53%)	6 (15%)
Orders, compares and describes objects according to size, length, height, and weight.	9 (22%)	26 (63%)	6 (15%)
Begins to be aware of technology and how it affects their lives.	7 (16%)	15 (37%)	19 (47%)

= Physical Dev/Health
 = Social and Emotional
 = Approaches to Learning
 = Language and Literacy
 = Cognitive and General Knowledge

LINGUISTIC – HS and EHS PY 2018/2019

Number of children whose primary language is English: 414

Number of children whose primary language is Spanish: 7



MOST RECENT FEDERAL MONITORING REVIEW

A Head Start/Early Head Start federal Focus Area 1 (FA1) Aligned Monitoring Review on the content areas of Program Design & Management, School Readiness, Family & Community Engagement, ERSEA, and Fiscal Infrastructure was conducted in PY 2018/2019. No findings or corrective actions.

AUDITS

FiveCAP, Inc. FY 2017/2018 Financial Statements and Audit are available upon request. FiveCAP received federal notification of acceptance of the FY 2018 Audit.

WHAT'S NEW!!

Early Head Start Expansion (Center-Based):

New facilities in Baldwin, White Cloud, and Scottville are ready for little feet. Opening dates have been delayed due to challenges in finding qualified teachers, however staff recruitment efforts continue and Centers will be operational as soon as possible.

The new Early Head Start Center in Manistee is completed and pending licensing.

Center hours will be Monday thru Thursday, 8am-4pm, for infants and toddlers ages 0-3 of income eligible parents that are working or in school.

FiveCAP is accepting applications for child enrollment in the program.



Pictured: Early Head Start classrooms set up and ready.

FIVECAP, INC. HEAD START CENTERS

Southern Newaygo FiveCAP Head Start Center
9815 S. Mason Drive, Grant, MI 49327
Ph: (231) 834-9472 Fax: (231) 834-1850

Hesperia Area Child Development Center
M-20 5210 One Mile Road, Fremont, MI 49412
Mailing: PO Box 284, White Cloud 49349
Ph/Fax: (231) 924-9719

**Robert F. Williams
Community & Family Service Center**
2448 W. 44th Street, PO Box 387, Baldwin, MI 49304
Ph: (231) 745-6254 Fax: (231) 745-4387

Manistee Child Development Center
265 First Street, Manistee, MI 49660
Ph/Fax: (231) 723-2231

Northern Manistee Child Development Center
8850 N. Highbridge Road, Kaleva, MI 49645
Ph/Fax: (231) 362-2444

Ludington Area FiveCAP Head Start Center
1115 S. Madison, Ludington, MI 49431
Ph/Fax: (231) 845-0041

Fountain Child Development Center
3876 East Main, PO Box 54, Fountain, MI 49410
Ph/Fax: (231) 462-3961

EARLY HEAD START (home-based)

Mason County:

Mason Co. FiveCAP Office
(231) 757-3785 – Scottville

Manistee County:

Manistee Co. FiveCAP Office
(231) 723-8327 – Manistee

Lake County:

Lake Co. FiveCAP Office
(231) 745-4617 – Baldwin

Newaygo County:

Newaygo Co. FiveCAP Office
(231) 689-6688 – White Cloud

